



## Import Customs Guide **EGYPT**

Information from FIDI Middle East & North Africa

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Removal goods - Returning Citizens/Foreign Citizens</b></p>	<ul style="list-style-type: none"> <li>▪ Original Passport.</li> <li>▪ Original Bill of Lading (OBL) / Air Waybill (AWB) with proper name of consignee (as written on passport) C/O Egyptian employer/ authority name and address.</li> <li>▪ Detailed inventory, valued, typed, dated and signed in English.</li> <li>▪ Packing list.</li> <li>▪ Original Power of attorney to be issued and notarized from the notary public in Egypt or at Egyptian embassy abroad</li> </ul>	<ul style="list-style-type: none"> <li>▪ For rreturning citizens: Passport with entry stamp date of 3 months' old maximum.</li> <li>▪ For foreign citizens: Passport with valid residency visa for minimum 6 months.</li> <li>▪ Packing list must be clear and legible as it will be translated into Arabic; do not indicate "Miscellaneous," "Packed by Owner," or "PBO."</li> <li>▪ All shipments, from private to half-diplomatic are subject to Customs inspection.                             <ul style="list-style-type: none"> <li>▪ Clearing time: 14-21 business days due to new rules where tripartite committee needs to be available during inspection process port congestions, provided that full and completed paperwork is available.</li> </ul> </li> <li>▪ Consignee must be present in the country upon customs clearance of his used household goods. Attendance in person during customs inspection is not required.</li> <li>▪ All audio-visual goods (tapes, video, books, DVD, CD ROMS, etc.) will be inspected, viewed, read by Customs and released no sooner than 3 weeks after import.</li> <li>▪ Extra charges may be applied for the inspection of special items, including food, phones, paintings, etc.;</li> <li>▪ The shipper pays inspection fees, duties</li> </ul>	<ul style="list-style-type: none"> <li>▪ Egyptian Customs do not accept handwritten Inventories.</li> <li>▪ Egyptian consignee does not require residency visa <b>BUT</b> requires newly dated entry stamp of maximum 6 months old.</li> <li>▪ Keys for car, any locked baggage or safes to be provided (returning citizens). For foreign citizens, keys for any automobile or any locked baggage/items.</li> <li>▪ Vehicles and all audio-visual goods must be loaded at the door of the container.</li> <li>▪ Instruction manuals must be attached to printers and fax machines.</li> <li>▪ Foreign citizen without work visa must pay full duties of 60%, VAT of 14% and 8% service fee in order to import used household goods and personal effects.</li> <li>▪ For more information: <a href="http://embassy.goabroad.com/embassies-in/egypt">http://embassy.goabroad.com/embassies-in/egypt</a></li> </ul>

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		<p>and VAT.</p> <ul style="list-style-type: none"> <li>▪ All items are subject to customs duty and VAT of 14%, including consumables: <ul style="list-style-type: none"> <li>▪ Egyptian Citizens/Private shippers have to pay full duties &amp; VAT to import their used household goods.</li> <li>▪ All private shippers not having a Letter of Guarantee (L/G) must pay duties and VAT in cash.</li> <li>▪ The Letter of Guarantee states an amount of money corresponding to the amount of duties and VAT to be paid; these funds are placed into a bank account and released to the shipper when moving out of Egypt. At that time, all items must be exported, otherwise, customs duty and VAT plus fines will be paid on each missing item. Letter of guarantee is called partial exemption - it results in very fussy inspection by customs and damages to the shipment. Since recently, some items cannot be covered by the letter of Guarantee then, duties will apply.</li> <li>▪ The Guarantee can only be obtained with a Work Permit and Work Visa for a well know entity staff members.</li> <li>▪ Used household goods and personal effects can be imported duty free for expatriates working within governmental or private sectors under the terms of temporary admission and subject to full exportation by providing a Ministry guarantee or bank guarantee. This is only granted if the consignee provides a work visa valid for a minimum of 3 months.</li> </ul> </li> <li>▪ The Inventory must state the model, brand, size and content (e.g., Sony 40" Television)</li> </ul>	

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		<ul style="list-style-type: none"> <li>for all electrical and electronic items.</li> <li>▪ Wood packaging must be treated and stamped as per ISPM15 standards.</li> </ul>	
<p><b>Diplomats removals</b></p>	<ul style="list-style-type: none"> <li>▪ Sea Way Bill or original Bill of Lading and Air Way Bill with proper name of consignee (as written on passport) c/o Egyptian employer / authority name and address.</li> <li>▪ Egyptian Diplomatic ID for full/1st degree Diplomats. It takes two weeks to be issued.</li> <li>▪ Original Power of attorney</li> <li>▪ Clearing Letter issued by Ministry of Foreign Affairs in Egypt.</li> <li>▪ Form 4DE (for diplomats), along with the notarized packing list.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Wood packaging must be treated and stamped as per ISPM15 standards.</li> <li>▪ Used household goods and personal effects can be imported duty free for full/1<sup>st</sup> degree diplomats.</li> <li>▪ Consignee must be present in the country upon customs clearance. Attendance in person during customs inspection is not required.</li> <li>▪ Clearing time: 3-9 working days (if OBL and local customs paperwork is available and complete).</li> <li>▪ Motor vehicles can be imported duty-free for full Diplomat:</li> <li>▪ Clearing time: 6-11 working days (if all OBL + customs and complete). <ul style="list-style-type: none"> <li>▪ Clearing of vehicles takes longer than household goods.</li> <li>▪ Authorization letter, locally issued in Egypt.</li> <li>▪ If consignee is half-diplomat of 2<sup>nd</sup> degree, consumable items (such as toiletries, foodstuff, detergents, cosmetics, and tissues etc.) will be dutiable, 60% of the value and 14% VAT may apply.</li> <li>▪ Keys for automobile are to be provided.</li> </ul> </li> <li>▪ Diplomatic missions and some international organizations must apply for duty and VAT exemptions on personal effects (approximately 7 to 21 working days).</li> <li>▪ Diplomats may be exempted from Customs duties and inspection provided they apply for and are granted Form 4DE (Protocol).</li> </ul>	

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		<ul style="list-style-type: none"> <li>▪ Only diplomats with a diplomatic passport can import alcohol. It is recommended to check the accepted quota with employer in Egypt.</li> </ul>	
<p><b>Restricted/Dutiable items</b></p>	<ul style="list-style-type: none"> <li>▪ Scanners, printers, phones and faxes (agreement by Egyptian Authorities required).</li> <li>▪ Perfume for personal use.</li> <li>▪ Tobacco.</li> </ul>	<ul style="list-style-type: none"> <li>▪ All consumable items (such as toiletries, foodstuff, detergents, cosmetics, tissues) are dutiable, regardless of the status of the consignee &amp; even if eligible for duty free entry.</li> <li>▪ Video tapes, computer disks, cassette tapes, CD's, DVD's, records, and slides are subject to censorship authority approval and are subject to confiscation in the event that they fall into the category of prohibited items listed below.</li> <li>▪ Printers, scanners, fax machines, copiers, and satellite receivers: <ul style="list-style-type: none"> <li>▪ Subject to censorship by the Ministry of Interior.</li> <li>▪ Subject to approval or refusal.</li> <li>▪ The brand and model number of any such items must be included on the packing inventory.</li> <li>▪ Inclusion of the owner manual for any such item will assist in clearance from the Ministry.</li> </ul> </li> <li>▪ Office jets/work stations: <ul style="list-style-type: none"> <li>▪ Subject to approval or refusal.</li> <li>▪ Laser Jet colour printers are prohibited to enter for personal use.</li> </ul> </li> <li>▪ High value works of art, including statues and paintings: <ul style="list-style-type: none"> <li>▪ Will be examined by a special committee for evaluation purposes.</li> <li>▪ This evaluation is time consuming and costly and will delay customs clearance process.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ They might be considered as 'commercial' if large quantity of items. If included in the shipment, higher duties apply and the clearing process gets more complicated and more expensive.</li> <li>▪ Please contact the Egyptian Customs office for full and current information prior to importation.</li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Foods &amp; medicine to be examined by health authorities.</li> </ul>	
<b>Prohibited items</b>	<ul style="list-style-type: none"> <li>▪ Pornographic materials.</li> <li>▪ Perishable foods.</li> <li>▪ Anti-Islamic religious materials.</li> <li>▪ Gold and silver jewellery &amp; ornaments (tableware permitted, jewellery.</li> <li>▪ Bank notes and coins.</li> <li>▪ Seeds, trees.</li> <li>▪ Alcoholic beverages of any kind.</li> <li>▪ Drugs.</li> <li>▪ Any types of phones.</li> <li>▪ Radio Devices with high frequency that uncovers other transmissions in a nearby area; wireless transceiver devices like Walkie-talkie.</li> <li>▪ Firearms and ammunitions (authorization from the local administration required); pocketknives, daggers and swords (even as decorative items) – non-compliance could result in confiscating the shipment and legal issues.</li> <li>▪ Binoculars and telescopes.</li> <li>▪ Toy Drones and Helicopters.</li> <li>▪ Recording camera pocket pens.</li> <li>▪ Tracking and Surveillance devices.</li> <li>▪ Modern GPS devices with high specs are not allowed to enter the country.</li> <li>▪ High resolution coloured Laser Jet printers.</li> <li>▪ Brand new furniture.</li> <li>▪ More the two items of the same product.</li> </ul>	<ul style="list-style-type: none"> <li>▪ It is strictly forbidden to send alcohol on shipments to Egypt. <ul style="list-style-type: none"> <li>▪ Contravening this regulation will impose severe penalties and criminal charges on the customer and its employer.</li> <li>▪ This infringement will also have serious consequences for the removal company and the freight forwarder.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Please contact the Egyptian Customs office for full and current information prior to importation.</li> </ul>
<b>Pets</b>	<ul style="list-style-type: none"> <li>▪ Legalized health condition certificate (legalization must be by Egyptian embassy at origin country).</li> <li>▪ Vaccination certificate from a registered veterinarian.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Veterinary Health Certificate must be issued at point of origin with no more than 2 weeks from date of issue.</li> <li>▪ Pets will be examined upon arrival by a doctor from the Egyptian Ministry of</li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ Original passport of pet.</li> <li>▪ Original passport of owner and work residence visa.</li> </ul>	<p>Agriculture.</p> <ul style="list-style-type: none"> <li>▪ Animals suspected of having rabies will be quarantined and charges will apply.</li> <li>▪ Live chicks are the only bird permitted for import and must meet all health requirements.</li> </ul>	
<b>Motor vehicles</b>	<ul style="list-style-type: none"> <li>▪ Original Registration Card.</li> <li>▪ Original Bill of Lading.</li> <li>▪ Original Passport with Residence / Work Permit.</li> <li>▪ Ownership certificate from Traffic Authority at country of origin (notarized by Egyptian Consulate/Embassy) – (Returning citizens).</li> <li>▪ Authorization letter, locally issued in Egypt (Foreign citizens).</li> <li>▪ Certificate of origin</li> <li>▪ Eur1 Certificate for Vehicle being imported from European Union</li> <li>▪ Commercial invoice</li> </ul>	<ul style="list-style-type: none"> <li>▪ Consignee must be the first owner/buyer of his imported vehicle.</li> <li>▪ All motor vehicles are subject to duties and VAT. Vehicle must be imported the same year as purchased. Shipper must be the first buyer/owner.</li> <li>▪ Motor vehicles (new or used) can be imported duty free for Expatriates working within the Egyptian Government Sector, who must guarantee re-exportation of the vehicle.</li> <li>▪ Motor vehicles (new or used) can be imported duty free for Expatriate of non-governmental sector in one case only: <ul style="list-style-type: none"> <li>▪ If expatriate is owner or partner of a private company/project in Egypt.</li> <li>▪ In this case, duty can be covered with local bank guarantee.</li> <li>▪ Requirements are: <ul style="list-style-type: none"> <li>▪ Proof of ownership/partnership from Egyptian Investment Authority;</li> <li>▪ Company commercial registration documents;</li> <li>▪ Taxation documents.</li> </ul> </li> </ul> </li> <li>▪ All Imported vehicles for returning residents/Egyptian Diplomats are subject to customs duties and VAT in accordance to engine capacity as follows:</li> </ul>	<ul style="list-style-type: none"> <li>▪ Vehicle can be used or new.</li> <li>▪ Trip ticket system allows free import for maximum period of 6 months, provided submitting trip ticket documentation and plates. Once the 6 months are over, car must be exported for at least 6 months before shipping it back to Egypt again (Foreign citizens).</li> <li>▪ Foreign diplomats may import cars older than 1 year of age.</li> <li>▪ Returning residents / Egyptian Diplomats should provide original purchasing invoice endorsed from the Egyptian Embassy at Origin and copy of vehicle title.</li> </ul>

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		<table border="1" data-bbox="1146 256 1624 558"> <thead> <tr> <th data-bbox="1146 256 1279 357">Engine Capacity</th> <th data-bbox="1279 256 1413 357">Customs Duty</th> <th data-bbox="1413 256 1509 357">VAT</th> <th data-bbox="1509 256 1624 357">Service Fee</th> </tr> </thead> <tbody> <tr> <td data-bbox="1146 357 1279 397">1599 cc</td> <td data-bbox="1279 357 1413 397">40%</td> <td data-bbox="1413 357 1509 397">15%</td> <td data-bbox="1509 357 1624 397">3%</td> </tr> <tr> <td data-bbox="1146 397 1279 464">1600-1999 cc</td> <td data-bbox="1279 397 1413 464">135%</td> <td data-bbox="1413 397 1509 464">30%</td> <td data-bbox="1509 397 1624 464">5%</td> </tr> <tr> <td data-bbox="1146 464 1279 558">More than 2000 cc</td> <td data-bbox="1279 464 1413 558">135%</td> <td data-bbox="1413 464 1509 558">45%</td> <td data-bbox="1509 464 1624 558">8.50%</td> </tr> </tbody> </table> <ul data-bbox="1146 598 1637 938" style="list-style-type: none"> <li>▪ The temporary registration must be obtained by the shipper.</li> <li>▪ OBL must show chassis number, engine number, cubic capacity, year of manufacture, brand and model.</li> <li>▪ Shipper must pay applicable fees upon delivery.</li> <li>▪ For non-diplomats, Duties and VAT will range from 70% to 280 % of CIF value (the value is assessed by the Customs officers).</li> <li>▪ Vehicle must contain a catalytic converter.</li> </ul>	Engine Capacity	Customs Duty	VAT	Service Fee	1599 cc	40%	15%	3%	1600-1999 cc	135%	30%	5%	More than 2000 cc	135%	45%	8.50%	
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## The FIDI Global Alliance

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