



## Customs Guide **Equatorial Guinea**

Information from FIDI AFRICA

# Customs guide Equatorial Guinea



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| GOODS                       | DOCUMENTS REQUIRED  | CUSTOMS PRESCRIPTIONS   | REMARKS  |
|-----------------------------|---|---|--|
| <p><b>Removal Goods</b></p> | <ul style="list-style-type: none"> <li>▪ Packing list in French or Spanish.</li> <li>▪ Copy of valid passport.</li> <li>▪ Original B/L or AWB.</li> <li>▪ Detailed valued inventory in French or Spanish, dated, and signed by the shipper.</li> <li>▪ Invoice for the electrical items less than 6 months old.</li> <li>▪ Original certificate of transfer, done on the employer's letterhead, with date of start of contract in Malabo.</li> <li>▪ Move certificate delivered by the City Hall at origin.</li> <li>▪ If move certificate not available. Two letters of the employer are required. One by the organization at origin, one by the organization at destination, in Malabo.</li> <li>▪ Note: If one of these documents misses: 61.9% D&amp;T on the value declared.</li> <li>▪ RETURNING CITIZENS:               <ul style="list-style-type: none"> <li>▪ Change of residence certificate and detailed valued inventory list, stamped and signed by the consulate of Equatorial Guinea in the origin country.</li> <li>▪ Packing List, AWB, BL, letter end of mission signed, stamped and dated by the employer.</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>▪ DIPLOMATS:               <ul style="list-style-type: none"> <li>▪ Note that we need the duty free certificate (diplomatic franchise) to clear the shipment. Depending on the Embassy or Int'l organization, it takes about 10-15 days to get the franchise.</li> <li>▪ During this period, often demurrage and storage charges will occur.</li> </ul> </li> <li>▪ RETURNING CITIZENS:               <ul style="list-style-type: none"> <li>▪ Will have to pay duties &amp; taxes.</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>▪ Used HHG's are NOT duty free in Equatorial Guinea for returning residents, returning diplomats and people coming to work in Equatorial Guinea except those working for companies that have a protocol agreement with the government in which an exemption of duties is clearly stipulated.</li> <li>▪ Purchase invoices, clearly identifying electrical items, date year and place of purchase, are needed.</li> <li>▪ The attendance of shipper is not required for import customs clearance.</li> <li>▪ Taxes:               <ul style="list-style-type: none"> <li>▪ None for diplomats.</li> <li>▪ 10% on all used HHG based on the declared value as per valued inventory list.                   <ul style="list-style-type: none"> <li>▪ For Ministry of Commerce</li> </ul> </li> <li>▪ +51.9% for customs</li> <li>▪ 61.9% on any car.</li> <li>▪ 30% for food (no tax if reasonable quantity).</li> <li>▪ 110% for alcohol or tobacco (no tax if reasonable quantity).</li> </ul> </li> </ul> |

| GOODS                                    | DOCUMENTS REQUIRED  | CUSTOMS PRESCRIPTIONS   | REMARKS |
|--|---|---|---------|
| <b>Prohibited Items</b>                  | <ul style="list-style-type: none"> <li>▪ Firearms, ammunitions, knives are submitted to authorisation from territorial administration.</li> <li>▪ Drugs.</li> <li>▪ Pornography, defamatory, obscene publications.</li> <li>▪ Alcohol, only the mention “fond de cave” is acceptable and duty free (max 20 bottles).</li> <li>▪ Army-like clothing.</li> <li>▪ Books, movies relating to wars or terrorist events.</li> <li>▪ Binocular, High Tech Camera.</li> </ul> |   |         |
| <b>New Furniture and Household Goods</b> | <ul style="list-style-type: none"> <li>▪ Commercial invoice.</li> <li>▪ Packing list.</li> <li>▪ Copy of Ocean/Airway Bill of Lading.</li> </ul>  | <ul style="list-style-type: none"> <li>▪ Subject to customs duty and tax: 10%+51.9%.</li> </ul>   |         |
| <b>Motor vehicles - ALL CARS</b>         | <ul style="list-style-type: none"> <li>▪ Original B/L or AWB.</li> <li>▪ Copy of passport.</li> <li>▪ Job transfer letter.</li> <li>▪ Car registration documents.</li> <li>▪ Purchase invoice / sale certificate.</li> <li>▪ Insurance documents.</li> <li>▪ Technical control inspection.</li> <li>Photos of the vehicle (brand, model).</li> </ul>  | <ul style="list-style-type: none"> <li>▪ Authorisation from the Ministry of Mines in Equatorial Guinea and Authorisation from the Port authorities must be obtained before shipping from origin port. No shipping without these authorizations! Ask your destination agent for assistance.</li> <li>▪ The OBL must show Chassis Number, Engine number, Cubic Capacity, year of manufacture, brand and model.</li> <li>▪ No D&amp;T (10%+51.9%) for diplomats or tax exempted organizations (the organization has to prove to the destination agent the tax exemption).</li> </ul> |         |



## The FIDI Global Alliance

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