



Import Customs guide LIBERIA



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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p>Personal Effects</p>	<ul style="list-style-type: none"> ▪ Expatriates working for a private company or NGO without a duty-free agreement with the Liberian government: <ul style="list-style-type: none"> ▪ Detailed inventory, valued in USD, showing the exact number of boxes packed, the type of goods, their value per unit, their quantity, the type of material (wood, iron, plastic, etc.), the purchase country as well as the weight per box ▪ Company/NGO tax clearance and registration certificates ▪ Client's passport copy ▪ Request for importation approval letter on company/NGO letterhead addressed to LRA. ▪ Returning residents: <ul style="list-style-type: none"> ▪ Passport copy ▪ Detailed inventory following same requirements as above ▪ Valid TIN certificate ▪ Application letter for permission of importing personal effects addressed to LRA. ▪ Diplomats: <ul style="list-style-type: none"> ▪ Diplomatic ID 	<ul style="list-style-type: none"> ▪ Import duties and taxes are applicable for all categories of customers (diplomats and exempted organizations staff excluded), it is calculated as per the valued inventory list provided and corresponding items HS codes. ▪ Customs clearance takes on average 2 to 3 weeks for AIR shipments and 3 to 5 weeks for SEA shipments. It can be initiated only after reception of all requested documentation from the client. Port storage and demurrage charges are frequent, 150 to 300 USD per TEU on average. ▪ For duty paid cargo, an import duty report will be generated by MEDTECH Liberia (CRF) before Customs declaration can be initiated with estimation of duties and taxes. This can be completed with a destination physical inspection. ▪ BIVAC fees are billed 1.20% of FOB value with a minimum fee of USD 190 for sea cargo and 1.50% of CIF value with a minimum fee of USD 100 for air cargo. ▪ Customs duties are settled by certified bank check addressed to Liberia General Revenue Account only. 	

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
	<ul style="list-style-type: none"> ▪ Passport copy ▪ Verbal note from the Embassy to the Ministry of Foreign Affairs confirming new diplomat posting in Liberia ▪ Approval request for duty free importation addressed to Liberia Revenue Authority (LRA) 	<ul style="list-style-type: none"> ▪ For NGO/Organizations which benefit from a duty-free agreement, the same regulations as diplomats apply. 	
Motor Vehicles	<ul style="list-style-type: none"> ▪ Copy of vehicle registration documents ▪ Chassis/engine number ▪ Commercial invoice, if available. 	<ul style="list-style-type: none"> ▪ Only vehicles that are less than 10 years old and left-hand drive cars can be imported into Liberia. 	
Prohibited/ Restricted Items		<ul style="list-style-type: none"> ▪ Unlawful drugs ▪ Food (reasonable quantities are allowed only). 	<ul style="list-style-type: none"> ▪ Special authorisation required for: <ul style="list-style-type: none"> ▪ Arms and ammunition: Ministry of Internal Affairs, Intelligence section ▪ Plants: Ministry of Agriculture and Forestry ▪ Pharmaceuticals: Ministry of Health.



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